

STATE OF HAWAII  
NOTICE OF AND REQUEST FOR EXEMPTION  
FROM CHAPTER 103F, HRS

To: Chief Procurement Officer

From: Department of Health/Adult Mental Health Division '06 NOV 21 P12:35  
Department/Division/Branch or Office


Pursuant to § 103F-101(a)(4), HRS, and Chapter 3-141, HAR, the Department requests a procurement exemption to purchase the following:

1. Title and description of health and human service(s): Provision of short term outreach and crisis counseling services, and related support services for individuals on the island of Hawaii coping with the stress and trauma caused by the October 15, 2006 earthquakes.	
2. Provider Name and Address:	multiple providers
3. Total Contract Funds: Contract Funds per Year (if applicable):	\$275,928
4. Reference number of Previous Request for this Service (if applicable):	
5. Term of Contract:	Start: date of approval End: 1/15/07
6. Describe how procurement by competitive means is either not practicable or not advantageous to the State: Procurement by competitive means is neither practicable nor advantageous to the State because the provision of short term outreach and crisis counseling services after a natural disaster is most effective when provided immediately after the disaster. There is insufficient time for the State to issue an RFP, review proposals, and award contracts for the provision of these services.  The funds for these services are from a seven week grant from the Federal Emergency Management Agency. Due to the limited time period for the grant, we are requesting a waiver from the ten days of public notice for the request.	
7. Describe the reason for the selection of the provider including a description of how the procedure ensured the maximum fair and open competition practicable: Outreach/crisis counselors and support staff will be hired through referrals from the University of Hawaii School of Social Work, other colleges, the Hawaii Chapter of the National Association of Social Workers, and other health and human service providers. Individuals will be hired through an interview process.	

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8. Describe the state agency's internal controls and approval requirements for the exempted procurement: The Adult Mental Health Division's (AMHD) administrative, fiscal, and personnel staff will provide oversight of the exempted procurement.	
9. List the state agency personnel, by position title, who will be involved in the approval process and administration of the contract: Thomas W. Hester, M.D., AMHD Chief Wayne Law, Community Mental Health Center System Administrator Amy Yamaguchi, AMHD Public Health Administrative Officer (PHAO)	
10. Direct questions to (name & position):	Amy Yamaguchi, PHAO
Phone number:	808 586-4681
e-mail address:	amy.yamaguchi@doh.hawaii.gov

I certify that the information provided above is to the best of my knowledge true and correct.

  
\_\_\_\_\_  
Department Head Signature  
Chiyome Leinaala Fukino, M.D.  
\_\_\_\_\_  
Typed Name

NOV 17 2006  
\_\_\_\_\_  
Date

**NOTICE**

The chief procurement officer is considering this request for exemption and, if there is good cause, the state intends to exempt the purchase as described in the request. Any inquiries regarding the purchase shall be directed to the contact person noted in item 10 of the request. Any concerns regarding the exemption shall be in writing and received by the chief procurement officer within seven days of the date the notice was first posted. Concerns shall be mailed to: Aaron Fujioka, Chief Procurement Officer, State Procurement Office, 1151 Punchbowl St., #230A, Honolulu, HI 96813.

**FOR CHIEF PROCUREMENT OFFICER USE ONLY**

Chief Procurement Officer's Comments:

This request is approved as a crisis purchase of service. DOH may submit an after-the-fact request for crisis purchase of service (SPOH 600).

☐ APPROVED    ☐ DISAPPROVED    ☒ NO ACTION

  
\_\_\_\_\_  
Chief Procurement Officer Signature

11/21/06  
\_\_\_\_\_  
Date

Please ensure adherence to applicable administrative requirements.

**State of Hawaii**  
**Notice of Request for Exemption from Chapter 103F, HRS**

The chief procurement officer is considering this request for exemption and, if there is good cause, the state intends to exempt the purchase as described in the request. Any inquiries regarding the purchase shall be directed to the contact person noted on page two of the request. Any concerns regarding the exemption shall be in writing and received by the chief procurement officer within seven days of the date the notice was first posted. Concerns shall be mailed to: Aaron Fujioka, Chief Procurement Officer, State Procurement Office, 1151 Punchbowl St., #230A, Honolulu, HI 96813.